

Exhibition Contract

Exhibition Contact Details

Company Name: _____
 Contact Name: Dr Mr Mrs Ms _____
 Address: _____
 Postcode/City: _____ Country: _____
 Tel.: _____ Fax: _____
 Email: _____
 Website: www. _____

Invoice Contact Details (if different from above)

Company Name: _____
 Contact Name: Dr Mr Mrs Ms _____
 Address: _____
 Postcode/City: _____ Country: _____
 Tel.: _____ Fax: _____
 Email: _____
 Purchase Order Number: _____ (Please enclose a copy of your PO if applicable)

Please refer to the floor plan on our web site (www.eage.org) and select 4 booth number(s) in order of your preference.

1. Nr. _____ 2. Nr. _____ 3. Nr. _____ 4. Nr. _____

NB. If none of the selections are available, EAGE Conferences bv will have to allocate another booth.

Booth Size:	Deadline	Price per m ² (Excl. VAT)	Price in Euro (Excl. VAT)
..... m ² *	Before 01-05-07	€255	€.....*
	On/After 01-05-07	€285	€.....*

* Please complete

Co-Exhibitor Contact Details

Company Name: _____
 Contact Name: Dr Mr Mrs Ms _____
 Address: _____
 Postcode/City: _____ Country: _____
 Tel.: _____ Fax: _____
 Email: _____
 Website: www. _____

I accept all terms and conditions mentioned overleaf

 (Date) (Authorised Signature) (Please print name)

Please make a copy for your files!

Terms & Conditions:

GENERAL

- Applications for the booths will only be considered for allocation when the signed contract has been received by EAGE Conferences bv.
- A floor plan is available in order to locate the preferred booth.
- Booth allocation will be final after receiving the payment of the first invoice (50% of booth rental)
- It is not allowed to re-allocate (part of) a booth to another exhibitor without the written permission of EAGE Conferences bv.
- Co-exhibitors must be indicated on the contract.

EAGE Conferences bv reserves the right to alter the layout of the exhibition and consequently to revise or modify the leases of the booths. The final booth layout and allocation is at the discretion of EAGE Conferences bv.

CANCELLATION AND REFUND

In case of cancellation of a booth reservation, the following penalty rule will apply:

- Cancellations received prior to 1 July 2007: cancellation fee shall be 50% of the total booth rental.
- Cancellations received on or after 1 July 2007: cancellation fee shall be 100% of the total booth rental.

INVOICES & TERMS OF PAYMENT

After receiving the signed contract a first invoice (50% of the booth rental) will be sent. Only after receiving payment of this first invoice, is the booking officially accepted. The second invoice will be sent in June 2007. No interest can be claimed on early payments.

For contracts received on or after 1 July 2007, a 100% invoice will be sent; payment within 30 days is required. For contracts received on or after 1 August 2007, a 100% invoice will be sent; immediate payment by credit card is required.

Payment must be made in **Euro (€)** according to the instructions stated on the invoice. For credit card payments a 5% surcharge is applicable.

VAT

Booth rental is considered a service, therefore we have to charge you 18% VAT, even if you have an EC VAT number.

INSURANCE

The security of individual booths is the responsibility of the exhibitor at all times. Each exhibitor exhibits at his own risk. Booths should not be left unattended at any time, particularly during the vulnerable build up and breakdown periods. Please do not leave your booth the last day until you have packed the small items.

Exhibitors must cover the cost of all necessary insurance for damage to their own goods and for liability in respect of personal injury or damage to property of third parties.

RESPONSIBILITY

EAGE Conferences bv does not accept responsibility for damage to booths or damage or loss of any property in

any booth or anywhere else in the exhibition, or in the course of its delivery thereto or removal there from, from any cause whatsoever. Exhibitors are advised to have an insurance against these risks.

EAGE Conferences bv is not responsible for any loss sustained by exhibitors from fire, theft, damage or any other reason, or for personal injuries or loss to or by any person employed by the exhibitor or any third party. As a result exhibitors shall have no claim whatsoever against EAGE Conferences bv and/or the European Association of Geoscientists and Engineers.

EAGE Conferences bv will not be liable for any financial loss incurred by the exhibitors resulting from cancellation or curtailment of the exhibition for any reason whatsoever.

BOOTH SPECIFICATIONS

The size of the booths varies from **6m²** to **15m²**.

Should you have any special requests, please contact Sandra White, Event Coordinator (sw@eage.org).

The latest floor plan is available on the EAGE website (www.eage.org).

BOOTH PACKAGE

Included in the booth rental package is:

- Light brown (maple) wall panels (height 250 cm). Please note that booths 8-16 will have dark brown (pear) wall panels (height 220 cm, due to lower ceiling)
- 1 triple electrical power socket
- 1 spotlight (100w) per 3m²
- Electricity consumption
- Fascia name board with company name on each open side (maximum 26 characters).
- Carpet
- Booth cleaning

EXHIBITORS' REGISTRATION

All exhibitors **MUST** register. For every **9** square metres booked and paid for two voucher numbers are issued. These voucher numbers can be used for free registration in 2 ways:

- a) Free registration of one **full delegate** (conference & exhibition) costs **2 voucher numbers**.
- b) Free registration for access to the **exhibition only** (booth personnel) costs **1 voucher number**.

The registration for this event has now opened (via our website).

EXHIBITORS' MANUAL

An Exhibitors' Manual will be available as soon as possible to all participating exhibitors on our website. In this manual detailed information is given on all matters concerning the set up and furnishing of the booths.

PROGRAMME & CATALOGUE

Exhibitors are entitled to have a company profile included in the Programme & Catalogue (maximum 100 words). Company profiles of co-exhibitors will also be included with company name, address, telephone and fax numbers only. These details will also be included on the Extended Abstracts CD-Rom.